



Northumberland County Council

Your ref:

Our ref:

Enquiries to: Nichola Turnbull

Email: nichola.turnbull@northumberland.gov.uk

Tel direct: (01670) 622617

Date: 10 October 2019

Dear Sir or Madam,

Your attendance is requested at a meeting of the **LGPS LOCAL PENSION BOARD** to be held in **Committee Room 2**, County Hall, Morpeth on **Friday, 18 October 2019** at **9.30 a.m.**

Yours faithfully,

Daljit Lally
Chief Executive

To the members of the LGPS Local Pension Board as follows:-

G. Moore, Ms. S. Dick, Ms. H. Adams, J. P. Clark and Councillor I. Hutchinson

**Copy to Chair and Vice-Chair of Pension Fund Panel for information
And to OFFICERS:**

- A. Lister - LGPS Board Secretary**
- H. Chambers - Principal Pensions Manager**
- C. Gorman - Principal Accountant (Pensions) - Project Officer**
- C. Johnson - Senior Accountant (Pensions)**

Please Note - The LGPS Local Pension Board IS NOT a meeting of the Council open to the general public – as per Appendix 1, page 10 of the Constitution.



Daljit Lally, Chief Executive
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AGENDA

The Terms of Reference state that these meetings will be held in private.

18 OCTOBER 2019

Meeting of the NCC Local Government Pension Scheme (LGPS) Local Pension Board (LPB)

PLEASE NOTE Board members are asked to bring to this meeting:

- Papers from the Pension Fund Panel meeting held on 20 September 2019
- the Board's Terms of Reference.

Meeting duration: 9.30 a.m. to 12.30 p.m. with 10 min break at 11.00 a.m.

1. Apologies
2. Consideration (declaration) of conflicts of interest
3. Finalised minutes of the NCC LGPS Local Pension Board ("the Board") meeting held on 12 July 2019 (**enclosed**)
4. Items from **20 September 2019** Panel papers: ***detailed review by the Board***
 - 4A Recording breaches and data (**Report A7 of 20 September 2019 Panel meeting papers and Appendix 6 and "NCCPF process details" enclosure**): *delegated by the Panel*
Note: Supplementary information (**to be tabled**)
 - 4B Action Plan 2019 (**Report B7 of 20 September 2019 Panel meeting papers**): *delegated by the Panel*
Note: Supplementary information (**enclosed**)
 - 4C NCCPF Risk Register (**Report B8 of 20 September 2019 Panel meeting papers and "NCCPF Risk Register" enclosure**): *delegated by the Panel*
Note: Supplementary information (**to be tabled**)
5. NCCPF's administration process performance and trends in 2019 (**separately enclosed**)
6. Meeting of BCPP Board Chairs held on 10/11 October 2019: **verbal feedback from the Chair**
7. Debt write offs within NCCPF (**enclosed**)
8. STC Administration's staffing levels and structure (**enclosed**)
9. NCCPF's 2019 Annual Benefits Statements and Pension Savings Statements, summary of statements issued (**enclosed**)

10. Summary of plans for STC Administration’s “*mypensions*” online service website upgrade (**enclosed**)
11. TPR’s LGPS cohort review publication “*Governance and administration risks in public service pension schemes: an engagement report*” and Hymans Robertson’s summary (**enclosed**)
12. TPR’s public service governance and administration survey 2018 results publication (**enclosed**)
13. Aon’s spotlight on governance (**enclosed**)
14. TPR’s publication “*cyber security principles for pension schemes*” (**enclosed**)
15. TPR’s and FCA’s information for members on scams (**enclosed**)
16. Board’s review of 31 March 2019 actuarial valuation process: **discussion**

Standing agenda items

17. New risks and changes to existing risks: **discussion**
18. Future meeting dates (**enclosed**)
19. Any other business

Note that the agenda has been agreed by:

Gerard Moore, Independent Chair of the NCC LGPS Local Pension Board

Contact: **Andrew Lister**, Board Secretary
01670 620146, andrew.lister@northumberland.gov.uk

Officers:	Heather Chambers	STC	Principal Pensions Manager
	Steve Makin	STC	Communications Manager
	Clare Gorman	NCC	Principal Accountant (Pensions) – Project Officer
	Craig Johnson	NCC	Senior Accountant (Pensions)

IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:

- Declare it and give details of its nature before the matter is discussed or as soon as it becomes apparent to you.
- Complete this sheet and pass it to the Democratic Services Officer.

Name (please print):
Meeting:
Date:
Item to which your interest relates:
Nature of Registerable Personal Interest i.e. either disclosable pecuniary interest (as defined by Annex 2 to Code of Conduct or other interest (as defined by Annex 3 to Code of Conduct) (please give details):
Nature of Non-registerable Personal Interest (please give details):
Are you intending to withdraw from the meeting?

1. Registerable Personal Interests – You may have a Registerable Personal Interest if the issue being discussed in the meeting:

- a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or
- b) any other interest (as defined by Annex 2 to the Code of Conduct)

The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner:

(1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

(1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purpose includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

2. Non-registerable personal interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your well being or financial position, or the well being or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision.

The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

3. Non-participation in Council Business

When you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are aware that the criteria set out below are satisfied in relation to any matter to be considered, or being considered at that meeting, you must : (a) Declare that fact to the meeting; (b) Not participate (or further participate) in any discussion of the matter at the meeting; (c) Not participate in any vote (or further vote) taken on the matter at the meeting; and (d) Leave the room whilst the matter is being discussed.

The criteria for the purposes of the above paragraph are that: (a) You have a registerable or non-registerable personal interest in the matter which is such that a member of the public knowing the relevant facts would reasonably think it so significant that it is likely to prejudice your judgement of the public interest; **and either** (b) the matter will affect the financial position of yourself or one of the persons or bodies referred to above or in any of your register entries; **or** (c) the matter concerns a request for any permission, licence, consent or registration sought by yourself or any of the persons referred to above or in any of your register entries.

This guidance is not a complete statement of the rules on declaration of interests which are contained in the Members' Code of Conduct. If in any doubt, please consult the Monitoring Officer or relevant Democratic Services Officer before the meeting.